**Louisiana Cancer Advisory Board (LCAB) Meeting**

**September 25, 2025, 10:30am**

**Zoom: https://lsuhsc.zoom.us/j/94105550661?from=addon**

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| **Attendance** | | | | |
| **Board Members:** | Donna Williams  Linda Lee  Gina Delaney  Lucio Miele  Chancellor Donald  Kevin Guidry  Jena Aucoin  Vince Sedminik | Jullette Saussy  John Lyons  John Cole  Robert Newsome  John Rainey  Kristi Rapp  Richard Mansour |  | **Louisiana Tumor Registry:**  Xiao-Cheng Wu (LTR Director)  Lauren Maniscalco (LTR Program Manager) |
| **Agenda Item** | | | | **Notes/Action/Follow-up** |
| 1. **Roll & Introductions** | | | |  |
| 1. **Purpose of the LCAB**    1. Legislative mandate and authority    2. Supporting and guiding LTR    3. Distinction between governance and operations | | | |  |
| 1. **Role and Expectations** 2. Responsibilities: advisory, advocacy, governance, collaboration 3. Expectations: participation, confidentiality, commitment 4. Overview of officer roles (Chair, Vice Chair, Secretary) | | | |  |
| 1. **Introduction to LTR (Presentation by Xiao-Cheng Wu)**    1. Mission and Vision    2. Legislative mandate    3. History and achievements    4. LTR Structure and Funding Sources    5. Value and Impact of LTR    6. Current Priorities, Challenges and Opportunities | | | |  |
| 1. **Financial Report (Presented by Donna Williams)** | | | |  |
| 1. **Questions from the Board** | | | |  |
| 1. **Administrative Items**    1. Meeting frequency and format (quarterly, hybrid/in-person)    2. Official appointment letters and certificates    3. Annual conflict of interest disclosure | | | |  |
| 1. **Wrap-Up/Final Thoughts**    1. Summary of key points and decisions    2. Recurring meeting schedule; propose day/time for the next meeting | | | |  |